

Coronavirus (COVID-19) Communications

General Information: Facility and Operations



Newport News Shipbuilding
A Division of Huntington Ingalls Industries

March 15, 2020 (12:30 p.m.)



Newport News Shipbuilding is taking the following precautionary measures to maintain employee health, keep the facility clean and limit potential exposure:

Facility

Facilities and waterfront trades are increasing cleaning of bathrooms (including shipboard), turnstiles and hand rails. Everyone's help is needed to keep common areas clean as frequently touched surfaces should be wiped down often. Hand washing stations will be placed throughout the plant.

- Regularly disinfecting restrooms, handrails and turnstiles.
- Increasing supply and more frequent restocking of cleaning materials, soaps and sanitizers to employees/building coordinators to regularly disinfect doorknobs, time clocks, tables and desks in work areas.
- Adding portable handwashing stations throughout the shipyard.
- Where feasible, doors and windows should be opened to increase air circulation.

Food Services

- Beginning March 18, 2020, food trucks are restricted from NNS until further notice.
- Food from NNS' food service provider, Aramark, will only be provided in pre-prepared, individually wrapped containers.
- NNS employees are strongly encouraged the bring lunch to work, prepared at home.

Company Shuttles & Taxis

- Beginning March 16, 2020, NNS will shift a number of internal shuttles to external routes to transport and best accommodate employees.
- The number of riders will be capped per bus to allow riders to have 3 to 6 feet between them as recommended by the Centers for Disease Control and Prevention (CDC).
- Increasing frequency of cleaning and disinfecting company shuttles and taxis.
- Hand washing stations will be added at Hidens and hand sanitizers, as available, will be added to shuttles.

Meetings & Events

- Event organizers should consider adjusting or postponing large meetings or gatherings (of more than 100 people).
- Limit physical attendance to all meetings both on and offsite, event organizers should provide WebEx and conference call meeting options.
- When not possible to postpone or provide dial-in options, hold meetings in open, well-ventilated spaces.

Business Travel

- NNS has suspended all business travel – domestic and international, unless approved by a vice president.

The Apprentice School

The Apprentice School is taking the following precautionary measures:

- Determining when the second term of World Class Shipbuilding will resume.
- Pre-Advance and Advance students will shift to online classes.
- The Apprentice School has suspended the remainder of its spring sports season, effective immediately.

New Hires

- All NNS hiring activities will be suspended until April 15, 2020. This includes recruiting, interviewing, pre-hire drug tests and physicals.
- Individuals scheduled to start after March 18, 2020, will be given new start dates beyond April 15, 2020.
- Pre-scheduled company arranged travel for interviews will be cancelled.
- Please send questions to buildyourcareer@hii-co.com or to your recruiter. This email account is monitored daily.

Wellness Information

Health officials, including those at the [Centers for Disease Control and Prevention](https://www.cdc.gov) (CDC), have consistently recommended the following actions to help prevent the spread of all respiratory diseases such as the flu:

- Avoid close contact with people who are sick. Maintain at least three feet of distance between oneself and others, including those who are coughing, sneezing or have a fever.
- Wash your hands vigorously with soap and water or an alcohol-based hand rub for at least 20 seconds. The CDC's website discusses the [proper technique for washing your hands](#).
- Stop handshaking and avoid touching your face, especially your eyes, nose and mouth.
- Stay home when you are sick.
- Exercise respiratory etiquette, and cover your cough or sneeze with a tissue, then throw the tissue in the trash. Afterward, wash your face and hands as soon as possible.
- Clean and disinfect frequently touched objects and surfaces using a regular household cleaning spray or wipes.